



The National Trust for Scotland Glasgow Members' Centre
is a charity registered in Scotland, No : SC024399

Website: www.ntsglasgow.org.uk

e-mail: mail@ntsglasgow.org.uk



the National Trust
for Scotland

Please enrol me as a member of the Glasgow Members' Centre. I enclose £_____ as subscription until 30th September _____.

STYLE _____ **NAME** _____ **TEL. NO.** _____

ADDRESS _____

_____ **POST CODE** _____

E-MAIL _____

MOBILE _____

SIGNATURE _____

The **items in red above are required** to complete your application. It would be helpful to have your telephone number, mobile number and e-mail address, if available, to allow us to contact you at short notice if necessary.

Please send **the whole** of this application, with your subscription **AND A STAMPED SELF ADDRESSED ENVELOPE** to the membership secretary :-

Mrs. G. Smith, 7 Napier Road, Killearn, Glasgow, G63 9PB

Cheques should be payable to the "NTS Glasgow Centre". **£15** basic subscription or **£20** for families (to cover two adults and all children under 18 living at one address).

Date Protection Act 2018 and Regulation (EU) 2016/679 (GDPR)

This legislation came into force on 25th May 2018. In order to comply with this legislation Glasgow Members' Centre is required to provide you with details regarding the personal information relating to you held by the Centre. There is also a requirement to ensure that you agree to the storage and use of that information.

Please read the information set out on the next page **and sign the form**, at the place indicated above, to show that you agree to the Centre holding and using your personal information provided by you in the above form.

Regulation (EU) 2016/679 and Data Protection Act 2018

New data protection legislation came into force on 25th May 2018. In order to comply with this legislation Glasgow Members' Centre is required to provide you with certain information about the data that is held about you, the use to which it is put, and certain rights you have regarding that data. Please read the notes below which provide the statutory information.

- The information you have provided on the application form on the previous page is "Personal Data" within the meaning of the Regulation and the Act. This information will be supplemented by a Members' Centre Number, which will be added to facilitate accessing your record, and a note that your annual subscription has been paid. This data will be held by the Glasgow Members' Centre of the National Trust for Scotland, the "controller", and processed by Dr. P. and Mrs G. Smith the "processors". The Centre considers the processing of this data, for the purposes given below, is lawful because it was obtained directly from you and you consented to its use by virtue of signing the membership application form. (If you do not consent the Centre will be unable to accept your application as we will be unable to communicate with you.)
- The controller may be contacted through the Membership Secretary :-
Mrs G. Smith,
7 Napier Road, Killearn, Glasgow, G63 9PB.
Telephone : 01360 550726
E-mail : pandg@john-lewis.com.
- The Centre membership year runs from the 1st October each year to 30th September the following year. Your name and address will be used to send you two Newsletters each year, information on summer outings and September holidays, and to invite you to continue your membership. The membership invitation will be in the format of a pre-completed membership form, generated by computer, which will show all the personal information relating to you that the Centre holds to give you the opportunity to ensure this remains accurate.
- Your name, address, e-mail address or telephone number may be used to inform you of any outings or other events organised by the Centre, or which the committee consider might be of interest to you as a member, or to inform you if it is necessary to cancel or re-arrange any event.
- Your information will be stored for as long as you remain a member unless you ask for it to be deleted earlier.
- If your membership has lapsed your information will be removed from the records at the start of the next membership year and you will not be contacted again.
- You have the right, at any time, to request access to, rectification of, or erasure of your personal data or restrict the way it is used by the Centre.
- You have the right to withdraw consent for the processing of your information at any time.
- If the Centre fails to comply with your requests you have the right to lodge a complaint with the appropriate data protection supervisory authority.
- The information will be stored on a computer, maintained by the processor, which is not connected to an external network, together with an indication that the annual subscription to the Centre has, or has not, been paid. The information will also be held on a filing card system and this form will be retained until the end of the Centre membership year.
- The computerised information will be backed up to an external data recording device to ensure the data base can be rebuilt readily.
- Your personal data will not be passed to any third party.